

**CMS-NC Matrix  
October 21, 2022**

The following matrix cross-references the competencies of the NCMA *Contract Management Standard (CMS)* with the North Carolina Admin Code.

<b>NC Admin Code Section</b>	<b>CMS Competency</b>
<b>Subchapter 05A: Division of Purchase and Contract</b>	
.0101 Responsibility	1.1 Skills and Roles
.0102 Scope	1.2 Contract Principles
.0104 Location	1.1 Skills and Roles
.0108 Forms: Procedures: Terms and Conditions	1.2 Contract Principles
.0112 Definitions	1.7 Communication & Documentation
<b>Subchapter 05B: Purchase Procedures</b>	
<b>Section .0100 - Requisitioning</b>	
.0101 Procedure	2.1.2 Request Offers
.0102 Verbal Requests	2.1.2 Request Offers
.0103 Confidentiality	1.3 Standards of Conduct
<b>Section .0200 - Specifications</b>	
.0201 Types of Specifications	2.1.1 Plan Solicitation
.0202 Need	2.1.1 Plan Solicitation
.0203 Development of Specifications	2.1.1 Plan Solicitation
.0204 Articles for Special Purposes	2.1.1 Plan Solicitation
.0205 North Carolina Products	2.1.1 Plan Solicitation
.0206 Submission for Adoption	2.1.1 Plan Solicitation
<b>Section .0300 - Procurement Authorization and Procedures</b>	
.0301 Contracting Requirements	1.4 Regulatory Compliance
.0303 Electronic, Facsimile, and Telephone Offers	2.2.2 Prepare Offer
.0304 Recall Of Offers	2.2.2 Prepare Offer
.0305 Public Opening	3.1.3 Select Source
.0306 Late Offers, Modifications, or Withdrawals	3.1.3 Select Source

.0307 Error/Clarification	3.1.2 Plan Negotiations
.0308 Extension Of Acceptance Time	3.1.3 Select Source
.0309 Evaluation	3.1.3 Select Source
.0310 Notification Of Award	3.1.3 Select Source
.0312 Lack Of Competition	3.1.3 Select Source
.0314 Solicitation Documents	2.1.2 Request Offers
.0315 Division Of Requirements	1.4 Regulatory Compliance
.0316 Advertisement Requirements	2.1.1 Plan Solicitation
.0317 Mandatory Conferences/Site Visits	2.1.1 Plan Solicitation
<b>Section .0500 - Rejection of Offers</b>	
.0501 Basis for Rejection	3.1.3 Select Source
.0503 Negotiation	3.1.3 Select Source
<b>Section .0600 – Purchase Of Used Items</b>	
.0601 General Procedures	1.5 Situational Assessment
.0602 Acquisition in Best Interest of State	1.5 Situational Assessment
<b>Section .0700 – Removal of Certain Items from General Construction</b>	
.0701 Policy	2.1.1 Plan Solicitation
<b>Section .0800 – Printing</b>	
<b>Section .0900 – Inspection and Testing</b>	
.0901 Responsibility	4.1.2 Ensure Quality
.0902 Selection	4.1.2 Ensure Quality
.0903 Reinspections	4.1.2 Ensure Quality
.0904 Samples	4.1.2 Ensure Quality
.0905 Specifications	4.1.2 Ensure Quality
.0906 Report Of Discrepancy	4.1.2 Ensure Quality
<b>Section .1000 – Guarantees and Warranties</b>	
.1001 Enforcement	4.1.2 Ensure Quality
.1002 Report to Purchasing	4.1.2 Ensure Quality
.1003 Responsibility of Using Agency	4.1.2 Ensure Quality

<b>Section .1100 – Term Contracts</b>	
.1101 Use	2.1.1 Plan Solicitation
.1102 Determining Factors	2.1.1 Plan Solicitation
.1105 Special Items	2.1.1 Plan Solicitation
.1108 Extension of Contract Termination Dates	4.1.4 Manage Changes
<b>Section .1200 – Partial and Multiple Awards</b>	
.1201 Use	2.1.1 Plan Solicitation
<b>Section .1400 - Waiver of Competition</b>	
.1401 Policy	1.4 Regulatory Compliance
.1402 Approval and Documentation	3.1 Form Contract
<b>Section .1500 - Miscellaneous Provisions</b>	
.1501 Confidentiality	2.1.1 Plan Solicitation
.1504 Payment Plans	2.1.1 Plan Solicitation
.1505 Funds from Different Sources	2.1.1 Plan Solicitation
.1506 Conditional Grants Etc in Public Purchasing	2.1.1 Plan Solicitation
.1507 Change in Corporate Structure	4.1.2 Ensure Quality
.1508 Purchases for Across the Counter Resale	2.1.1 Plan Solicitation
.1509 Purchasing from or through Agency Employees	2.1.1 Plan Solicitation
.1511 Anticompetitive, Deceptive, and Fraudulent Practices	1.3 Standards of Conduct
.1512 Availability of Services to Certain Non-State Agencies	1.6 Team Dynamics
.1513 Cooperative Purchasing	1.6 Team Dynamics
.1516 Advertising	2.1.2 Request Offers
.1519 Protest Procedures	3.1.4 Manage Disagreements
.1520 Default Proceedings; Debarment	4.1.4 Manage Changes
.1521 Faithful Performance	2.1.1 Plan Solicitation
.1522 Reciprocal Preference	2.1.1 Plan Solicitation
.1523 Procurement Cards	1.4 Regulatory Compliance

<b>Section .1600 – Exemptions, Emergencies and Special Delegations</b>	
.1601 Exemptions	1.4 Regulatory Compliance
.1602 Emergencies	1.5 Situational Assessment
.1603 Special Delegations	1.5 Situational Assessment
.1604 General Delegations	1.5 Situational Assessment
.1605 Compliance Reviews	1.4 Regulatory Compliance
<b>Section .1700 – Purchases from North Carolina Department of Correction</b>	
<b>Section .1800 - Inventories and Stores</b>	
.1803 Supervision	1.1 Skills & Roles
.1804 Personal Property Inventory Plan	1.4 Regulatory Compliance
<b>Section .1900 – Records of the Division of Purchase and Contract</b>	
.1901 Record Maintenance	1.7 Communication & Documentation
.1903 Files	1.7 Communication & Documentation
<b>Subchapter 05D: Consultant Contracts</b>	
<b>Section .0100 – Consultants</b>	
.0101 Applicability	1.1 Skills & Roles
.0102 Definition	1.6 Team Dynamics
<b>Section .0200 – Contracting Procedure for Consultants</b>	
.0201 General Statement of Policy	2.1.1 Plan Solicitation
.0202 Consulting Contracts With Other Agencies	2.1.1 Plan Solicitation
.0203 Requests for Authority to Contract with Consultants	2.1.1 Plan Solicitation
.0204 Review of Agency Requests	2.1.1 Plan Solicitation
.0205 Competitive Proposals	2.1.1 Plan Solicitation
.0206 Negotiated Consultant Contracts	2.1.1 Plan Solicitation
.0207 Consultant Contract Modification	4.1.4 Manage Changes
.0208 Format	3.1.3 Select Source